



Pulaski County Public Schools Data Sharing Agreement

Data Sharing Agreement

Requesting Organization: _____
Address: _____
Project Name: _____
Principal Researcher: _____

This Agreement between the research organization listed above and Pulaski County Public Schools sets out the guidelines that will be followed and the safeguards taken to ensure the data shared between the two organizations complies with the privacy requirements embodied in all applicable federal and state laws and regulations protecting the privacy of students and staff, including the Family Educational Rights and Privacy Act (FERPA) and the Health Insurance Portability and Accountability Act (HIPAA). More specifically, the researcher agrees:

- to employ industry best practices, both technically and procedurally, to protect data from unauthorized physical and electronic access, and report any data breach to PCPS within 24 hours of discovery;
- to ensure that all data transfers are encrypted;
- to destroy all data when no longer needed to achieve the purpose of the project. Written notification will be sent to PCPS when completed;
- to use data only for research or statistical purposes;
- to never disseminate or publish data in any way that might reveal private information relating to identifiable individuals;
- to share all project research with the Superintendent of Pulaski County Public Schools.

RESEARCHER

On behalf of _____, I have read, understood, and will comply with the requirements of Pulaski County Public Schools' data agreement.

Principal Researcher's Signature

Date

Principal Researcher's contact information:

APPROVAL

Reviewed and approved this date:

Superintendent or designee

Date