

# *Dublin Elementary School*

*Home of the Shamrocks*

600 Dunlap Road

Dublin, VA 24084

Elizabeth Webb, Principal

Sarah Polcha, Assistant Principal

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August 1, 2017

Dear Shamrock Parents, Guardians, and Students,

We are excited to begin another school year at Dublin Elementary! 2016-2017 was a year of great student growth and success. We are proud of all our students have accomplished. Of course, this success would not be possible without our wonderful parents/guardians who are such a valuable part of the DES community. Thank you for all you do!

Below you will find important dates and information regarding the start of the school year:

**Open House: Tuesday, August 8<sup>th</sup> from 4:00-6:00pm**

At open house, you will receive your child's classroom assignment and meet his/her teacher, school nutrition staff, the school nurse, and other organizations will be available to provide you with information and assist you in getting your child ready for the start of school. You will also receive necessary forms to complete and return. In grades 3-5, your child's teacher will have Parent Portal passwords to distribute. These passwords allow you to view your child's grades and attendance online. Please bring a valid ID to obtain these passwords.

**Important Note:** At open house, you will receive copies of the Pulaski County School's Code of Student Conduct and the Dublin Elementary School Student & Parent Handbook. Please read through both of these documents with your child and sign and return:

- the Parent Acknowledgement of Receipt of Location and Review of the Code of Student Conduct to your child's teacher
- the last page of the Dublin Elementary Student & Parent Handbook to your child's teacher

The Pulaski County Public Schools Parent Handbook is available online at the Pulaski County Schools website at [www.pcva.us](http://www.pcva.us). A hard copy of the parent handbook is available upon request by contacting our office.

Our Parent/Teacher Organization is always interested in parent/guardian involvement and support. If you wish to find out more information or join, please see their table at open house. There are many exciting and fun events to plan for the upcoming year!

Please see the important dates on the back of this letter. These dates are subject to change throughout the school year, and we will do our best to notify you of any changes. Also, please visit our website for more information about Dublin Elementary School at [www.pcva.us/des.html](http://www.pcva.us/des.html).

We are looking forward to another great year at DES. If I, or any of the faculty and staff of Dublin Elementary, can ever be of service, please do not hesitate to contact us. We're here to help!

Sincerely,

Elizabeth R. Webb, Principal

## **Dublin Elementary Shamrocks Important Dates for 2017-2018**

**Please note that these dates are subject to change. Please visit our DES website to access our DES electronic school calendar**

<http://www.pcva.us/des.html>

August 10<sup>th</sup> (2 hour early release) – First Day for Pre-School and Kindergarten  
August 11<sup>th</sup> (2 hour early release) – First day of school (everyone)  
September 4<sup>th</sup> (No School) – Labor Day Holiday  
October 10<sup>th</sup> – End of 1<sup>st</sup> nine weeks  
October 13<sup>th</sup> (No School) – Teacher Workday  
October 20<sup>th</sup> – Report cards go home  
October 26<sup>th</sup> (2 hour early release) – Parent/Teacher Conferences 2pm – 7pm  
October 27<sup>th</sup> (No School) – Parent/Teacher Conferences 8am – 12pm  
November 7<sup>th</sup> (No School) – Teacher Workday  
November 22<sup>nd</sup> – 24<sup>th</sup> (No School) – Thanksgiving Break  
December 20<sup>th</sup> (2 hour early release) – End of semester and 2<sup>nd</sup> nine weeks  
December 21<sup>st</sup> – January 3<sup>rd</sup> (No School) – Winter Break  
January 4<sup>th</sup> and 5<sup>th</sup> (No School) – Teacher Workday  
January 10<sup>th</sup> – Report cards go home  
January 15<sup>th</sup> (No School) – Martin Luther King Jr. Holiday  
February 15<sup>th</sup> (2 hour early release) – Parent/Teacher Conferences 2pm – 7pm  
February 16<sup>th</sup> (No School) – Parent/Teacher Conferences 8am – 12pm  
March 15<sup>th</sup> – End of 3<sup>rd</sup> nine weeks  
March 16<sup>th</sup> (No School) – Teacher Workday  
March 22<sup>nd</sup> – Report cards go home  
March 30<sup>th</sup> – April 3<sup>rd</sup> (No School) – Spring Break  
May 24<sup>th</sup> (2 hour early release) – Last Day of School  
June 4<sup>th</sup> – Report cards mailed home